



# Refund Request Form

Name: \_\_\_\_\_ Competition Number: \_\_\_\_\_

Street/Apt/P.O. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

CRA Event Weekend (Ex: June) \_\_\_\_\_

Days requested: (Circle at least one. Include the number of races missed on Sat. and/or Sun.)

Entire Event    Friday Practice: Half or Full    Saturday \_\_\_\_\_    Sunday \_\_\_\_\_

Reason for Request: (Include dates if not requesting full weekend refund)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of refund requested: \$\_\_\_\_\_ (must provide a copy of invoice or receipt)

**For office use only – Do not write in this section**

Racer Liaison: \_\_\_\_\_ Date Received: \_\_\_\_\_

BoD Decision Date: \_\_\_\_\_  
Approved: Yes / No    Refund Amount: \$\_\_\_\_\_

Treasurer: \_\_\_\_\_ Refund Date: \_\_\_\_\_

*All fields are required unless otherwise indicated. Incomplete or illegible forms will not be processed.*

### **Racer Refund Rules (Rulebook section 4.1)**

- CRA Refund Request Forms must be received by Racer Liaison in person, via email or by standard mail no later than fourteen (14) days after the CRA event.
- Requests must be accompanied by a copy of receipt showing purchase detail.
- Requests received before pre-registration closes are not subject to an administrative fee.
- Requests received after pre-registration closes will be charged an administrative fee of \$25
- Received forms must be legible and all fields completed to be eligible for review
- Refunds will not be granted for any day the rider had turned a tire on the active track at any time
- A disqualified rider forfeits all entry fees

### **Racer Refund Process**

- Forms and instructions are available at [www.cra-mn.com](http://www.cra-mn.com) in the forms and documents section and in CRA Race Registration
- Completed request forms will be considered by the Board of Directors during BoD meetings
- Notification will be by email. Approved refunds will be made via the original payment method.

### **How to request a refund**

- Complete **all fields** on the digital or hardcopy racer refund form and either:
  - Email the completed digital racer refund request form and the itemized receipt showing individual race info to [racerliaison@cra-mn.com](mailto:racerliaison@cra-mn.com)
- OR -**
- Scan or photograph the first page of the completed hardcopy refund request form and email/forward the form and the itemized receipt showing individual race info to [racerliaison@cra-mn.com](mailto:racerliaison@cra-mn.com)